

## **RETURNS POLICY**

## **Faulty Goods**

If you have an item(s) you deem faulty, please telephone the office on 01986 872787 (option one for sales) or email <a href="mailto:sales@castleclothing.co.uk">sales@castleclothing.co.uk</a> with details of the fault and relevant images. We will then ascertain whether the item(s) needs to be returned to us for further inspection.

## **Incorrect Item Sent**

If you have received an incorrect item(s) you will need to call the office or email the Sales team on <a href="mailto:sales@castleclothing.co.uk">sales@castleclothing.co.uk</a> to inform us that you need to make a return. For us to accept the return and issue credit notes please ensure the following:

- a) That the item(s) is returned to us in original condition, complete with bag, hang tags and labels.
- b) That there is paperwork included in the Box/Package that states your company name, the invoice or delivery note that the return relates to and the reason why the goods are being returned. A form will be supplied.
- c) We are notified within 7 days.

We may ask you to return the item(s), in which case we will refund your carriage costs or we may arrange collection.

## Returning Stock.

We would like to emphasize that we do not operate on a "sale or return" basis, but will under exceptional circumstance allow the return of unwanted stock, as long as you follow the conditions as set out below:

- a) You have either called the office or emailed the Sales team on <a href="mailto:sales@castleclothing.co.uk">sales@castleclothing.co.uk</a>, it has been agreed the goods can be returned to us and a returns number has been issued.
- b) The item(s) must be returned to us in original, re-saleable condition, complete with bag, hang tags and labels.
- c) There is paperwork in the Box/Package that states your company name, invoice or delivery note that the return relates to, and the reason why the goods are being returned. A form will be supplied.
- d) A 25% Re-stocking fee will be charged.
- e) We cannot accept returns of discontinued lines, items purchased more than 1 year ago or lines that have recently had updated specifications.
- f) The item(s) must be returned at your own expense.

PLEASE NOTE, ALL RETURNS MUST INCLUDE RELEVANT PAPERWORK